

# EXHIBIT C



## SPECIAL COMMUNITY EVENT APPLICATION

A permit is required for Special Community Events taking place on city property or streets, utilizing city services or affecting municipal policies and affairs. Applications must be submitted a minimum of thirty (30) working days prior to the event to the City of Canyon Planning & Development Department. **There is a \$25 non-refundable permit fee.** Fees for city facilities and services may also apply. City assistance must be finalized fourteen (14) days prior to the event. All Special Community Event Permit applications will be reviewed by the Chief of Police and notification of application status will be provided to the applicant within five working days of receiving the application. Incomplete applications will not be considered. Based on the details of this application, additional permits and inspections may be required by the City and other agencies. Applicants are encouraged to read the ordinance associated with this permit prior to submitting an application. Ordinance 1021 may be found at [www.canyontx.com](http://www.canyontx.com) under Code of Ordinances.

Return completed application to the City of Canyon Planning & Development Department at  
301 16<sup>th</sup> Street,  
Canyon, Texas 79015. For questions please call 806-655-5014.

Name of Event: Celebration of the Queen Kind  
Date(s) of Event: April 16<sup>th</sup>  
Type of Event: ☒ Run/Walk ☐ Street Fair ☐ Other  
☒ Arts and Crafts show, Carnival, Circus, Rally, Public Entertainment, Motorcade

### Applicant Information

Applicant Name: Teresa Burnett Date: 03/18/22  
Address: [REDACTED]  
Home Phone Number: [REDACTED] Cell Number: [REDACTED]  
Email: [REDACTED]  
Organization: AATAG  
Organization Address: [REDACTED] Organization Phone: [REDACTED]

*If the event is to be held by or for any person/organization other than the applicant, the applicant shall attach a written statement from that other person/organization showing authority to make this application.*

**Event Information** - A site plan must be submitted providing the information requested in this application. Site Plan can be found on pages 6 and 7 of this application.

Event Location/Address: SE Park

Is this address private or public property? ☐ Private ☒ Public

Event Location: ☐ Indoor ☒ Outdoor

Event Start Time: ~~12:00pm~~ 2:00pm Event End Time: 6pm

Event Set-up Time: 12:00pm Event Tear-down Time: 6-8pm  
Started & Completed

Projected number of persons attending event: 80

Please describe in detail the activities planned.

speakers, booths, food trucks  
easter egg hunt

No admission charges. TH

**Traffic/Police/Utility Needs**

Will your event require the following? Fees may be required for City services and use of City facilities.

**Parking Arrangements**

- ☒ Yes ☐ No
- What type of parking will be utilized by this event? ☒ Onsite ☐ Off Site ☐ Both  
If off-site and parking is on private property, applicant must submit a letter of permission from property owner.
  - Parking attendants? ☐ Yes ☒ No If yes, how many?
  - How will attendees be transferred from off-site parking to the event area and returned?

**Electricity**

☒ Yes ☐ No  
Electrical plugs? Electrical panel and/or generator? How many? Locations? Company providing generators?

the plugs that are there  
will be plenty

**Police Security**

☒ Yes ☐ No

The applicant may be required to provide police officers for security, crowd and traffic control at the event. The total number of police officers working at the event is determined by the Canyon Chief of Police per Chapter 98 of the Code of Ordinances.

**Traffic Control**

☒ Yes ☐ No

Identify locations on site plan where requesting road closures and possible directing of traffic by officers.

**Trash Receptacles**

☒ Yes ☐ No

Identify the types of trash your event will create and provide suggested locations for trash receptacles. Applicants are responsible for the removal of all trash and litter on the day of the event  
Dumpster: 2 Roll out: \_\_\_\_\_ Number of Receptacles: \_\_\_\_\_

**Fresh Water Connections**

☒ Yes ☐ No

Identify locations requested on site plan.

**Disposal of Wastewater**

Describe plans to dispose of any wastewater in connection with the event.

none

**Amplified Sound**

☒ Yes ☐ No

Include specific details on the type of amplified sound. Site plan should show location and orientation of the systems. Speakers should not be positioned so as to adversely affect any adjacent residential area between the hours of 10 p.m. and 7 a.m.

**Provide a site plan including an event site plan, parking, booths, and emergency entrance and exits. All items checked "Yes" below must also be identified on the site plan and provide descriptive information where necessary. Check all items below that apply to your event. Items marked with \*\* may require additional permits and/or inspections.**

☐ Yes ☒ No

Will there be a petting zoo or any type of animals at the event? \*\*

☐ Yes ☒ No

Will there be any inflatable's?

☐ Yes ☒ No

Will there be portable restrooms? \_\_\_\_\_ How many? \_\_\_\_\_

Company providing restrooms \_\_\_\_\_

Adequate numbers of accessible units are required.

☐ Yes ☒ No

Will any of the following be used – stage, stage/trailer, grandstand or bleachers?

☒ Yes ☐ No

Will there be a first aid station? If so by whom? Amarillo Health Dept

☐ Yes ☒ No

Will there be amusement rides? \*\*

☐ Yes ☒ No

Will alcoholic beverages be sold at the event? May require fencing and

controlled entrances \*\* (Must contact Texas Alcoholic Beverage Commission)

☒ Yes ☐ No

Will food or beverages be sold at event? \*\* (Must contact Environmental Health Department at 806-378-9472)

☒ Yes ☐ No

Will there be merchandise sales?

☒ Yes ☐ No

Will there be use of liquid propane or BBQ pits?

☒ Yes ☐ No

Will fencing be utilized to secure the event?

☒ Yes ☐ No

Will there be fireworks? Must be approved by Fire Chief and administered by a licensed technician.

☒ Yes ☐ No

Will there be tents (top with sides)? A "Certificate of Fire Retardant and inspection may be required.

☒ Yes ☐ No

Will there be canopies (top w/no sides)?

#### **Public Notification**

City may require that applicant deliver written notice to all owners or occupants of real property abutting the boundaries of the area in which the event will be conducted. The notice must include the following information: event date, time, location, and a statement that an application for a Special Event Permit has been filed.

#### **Other Permits & Fees**

Attach copies of any required insurance, surety bonds, permits or other documents described in Section 98 of the City of Canyon Code of Ordinances or in this application.

#### **Cleanliness**

Applicant shall return public spaces to a clean and orderly condition and replace all City property to its original location. Applicant shall pay for the cost of replacement or repair of any damage to the facility or equipment within that public space caused from the use thereof. Applicant shall refrain from applying any permanent or semi-permanent markings to roads and pedestrian pathways without prior approval.

#### **Damage or Loss of Materials**

When events are not operated or sponsored by the City, the City shall not be responsible for damage or loss of materials used or left in any public spaces and does not assume liability on groups or individuals attending an event within said public spaces.

#### **Insurance**

No event permit shall be issued for a special event, parade, or race, until the applicant has filed a certificate of insurance, indicating that the required insurance to repair or replace any damage to publicly owned property within or adjacent to the event. Insurance policy shall be in force and effect during the period of time of the event and lists the City as an Additional Insured. Such insurance policy must be in the face amount of not less than ten thousand dollars (\$10,000.00), and issued by a company licensed to issue such policy in Texas. This provision may be satisfied by either a special policy issued solely for the event or, by a standing liability policy maintained by the applicant year round, so long as it meets the requirements of this subsection. Applicants have the right to show cause when the insurance requirement should be reduced or waived, and to attach such request with the submitted permit application. The City

Manager will review requests and may increase, lower, or drop the insurance requirement based upon review of the event application.

An applicant may be required to furnish additional liability insurance based upon the type of event, equipment, machinery, location, alcohol related exposures, number of people involved, and other pertinent factors or risks associated with the event. Final determination of the amount of additional insurance necessary will be made by the City Manager.

## Indemnity Agreement

- 1) As a condition of a Special Event Permit being issued, the applicant agrees to protect, indemnify and hold harmless, the City of Canyon, its officers, agents and employees, from and against suits, actions, claims, losses, liability or damage of any character, and from and against costs and expenses including attorney fees incidental to the defense of such suits, actions, claims, losses, damage or liability on account of injury, death or otherwise, to any person or damage to any property, arising from any negligent act, error or omission of the undersigned, its officers, employees or agents, arising out of, resulting from, or caused by any act occurring as a result of the exercise of the privileges granted by this permit.
- 2) Applicant agrees that this indemnity agreement is intended to be as broad and inclusive as is permitted by the laws of the state of Texas, and that if any portion is held invalid, the remainder shall; notwithstanding, continue in full legal force and effect.
- 3) This indemnity agreement contains the entire agreement of the undersigned and the City of Canyon, and may not be modified or altered without the express written consent of the City of Canyon.
- 4) This indemnity agreement shall be construed in accordance with Texas law and is preferable for all purposes in the County of Randall, State of Texas.

I do solemnly swear (or affirm) that all answers given and statements made on this applicant are, true and correct to the best of my knowledge and beliefs. I am aware of Ordinance 1021 and agree to comply with the requirements associated with it and those described in this application.

Teren Bur  
Applicant Signature

03-18-22  
Date

If the event will be held on private property, please have this portion signed by the owner of the private property where the Special Event is going to be held.

I hereby grant the applicant and any affiliated organization permission to use my property in connection with the Special Event above described. I am aware of Ordinance 1021 and agree to comply with the requirements associated with it.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

**Map or Sketch of Event, Equipment, and Parking Plan**

Place a check next to each item included in your event and map or sketch out their locations on page 7.

<input type="checkbox"/> Identify all streets to be used or blocked and indicating whether all or only a portion of the street is used.	
<input type="checkbox"/> Assembly area	<input type="checkbox"/> Disbanding area
<input type="checkbox"/> Plan of evacuation and proposed fire lanes	<input type="checkbox"/> Placement of Amplified Sounds/Loudspeakers
<input type="checkbox"/> Barricades	<input type="checkbox"/> First Aid Stations
<input type="checkbox"/> Tent(s)                      Size(s) _____	<input type="checkbox"/> Dumpster(s)
<input type="checkbox"/> Portable Restrooms              #Regular _____	<input type="checkbox"/> #Handicapped _____
<input type="checkbox"/> Parking Arrangements	

Will there be any proposed parking along a street or highway?

☐ Yes  
☐ No

☐ Yes  
☐ No

Will there be any off-site parking:

If yes, applicant must include permission from property owner in application.

How will participants and attendees be transferred to the event and returned to the parking areas?

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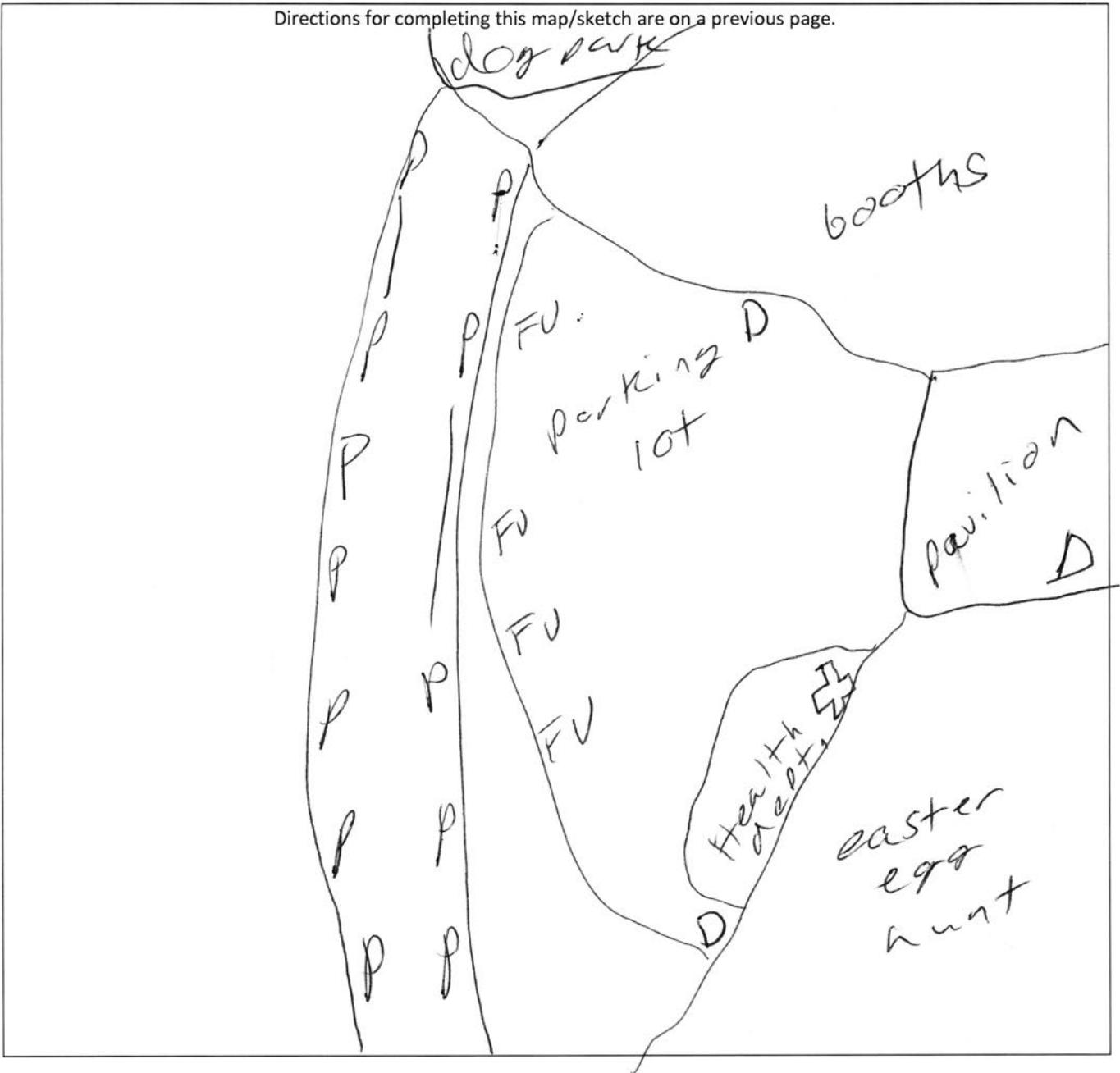


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**Map/Sketch on Next Page**



Directions for completing this map/sketch are on a previous page.



### Map or Sketch

Suggested Map Symbols:

- |                          |                        |                                  |                              |
|--------------------------|------------------------|----------------------------------|------------------------------|
| ↑ Routes                 | □ Assembly Area        | ○ Disbanding Area                | △ Loudspeaker Placement      |
| <b>X</b> Barricade/Cones | ⊕ First Aid Station    | △ Tent                           | <b>D</b> Dumpster            |
| <b>P</b> Parking         | <b>FV</b> Food Vending | <b>AB</b> Alcohol Beverage Sales | <b>RR</b> Portable Restrooms |



Office Use Only 3/18/22

### Special Event Permit Signature Sheet

Application #: \_\_\_\_\_ Permit Fee: \_\_\_\_\_ / \_\_\_\_\_  
Check # \_\_\_\_\_ Amount \_\_\_\_\_ Cash Amount \_\_\_\_\_

Credit Card Amount: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

1. **Police Department**

Approved

Denied

Date: 3-18-2022

Signature: [Signature]

City Support requirements if any: \_\_\_\_\_

# Staff \_\_\_\_\_ x \_\_\_\_\_ #Hours x \$ \_\_\_\_\_ Hourly Wage \_\_\_\_\_ = \$ \_\_\_\_\_ Cost

Comments: Tested to organizer: No protestors anticipated: Will have own security: No off-duty police requested:

2. **Fire Department**

Approved

Denied

Date: 3-21-2022

Signature: [Signature]

City Support requirements if any: \_\_\_\_\_

# Staff \_\_\_\_\_ x \_\_\_\_\_ #Hours x \$ \_\_\_\_\_ Hourly Wage \_\_\_\_\_ = \$ \_\_\_\_\_ Cost

Comments: \_\_\_\_\_

3. **Public Works Department**

Approved

Denied

Date: 3/21/22

Signature: [Signature]

City Support requirements and rates, if any \_\_\_\_\_

# Staff \_\_\_\_\_ x \_\_\_\_\_ #Hours x \$ \_\_\_\_\_ Hourly Wage \_\_\_\_\_ = \$ \_\_\_\_\_ Cost

Comments: SOLID WASTE TO CHECK ON POSSIBLE ADDITIONAL SERVICE.

4. **Parks Department**

Approved

Denied

Date: 3-23-22

Signature: Brian Angel

City Support requirements and rates, if any \_\_\_\_\_

# Staff \_\_\_\_\_ x \_\_\_\_\_ #Hours x \$ \_\_\_\_\_ Hourly Wage = \$ \_\_\_\_\_ Cost

Comments: No parking off of street or parking lot -  
no parking on grass

5. **City Manager**

Approved

Denied

Date: 3/28/22

Signature: [Signature]

City Support requirements and rates, if any \_\_\_\_\_

Comments: \_\_\_\_\_

Form should be completed and forwarded to next office on day received. City Manager will forward application to Police Department.

Other Additional Charges:

Nature of Cost \_\_\_\_\_ # of Units \_\_\_\_\_ x \$ \_\_\_\_\_ Unit Cost = \$ \_\_\_\_\_ Cost

Nature of Cost \_\_\_\_\_ # of Units \_\_\_\_\_ x \$ \_\_\_\_\_ Unit Cost = \$ \_\_\_\_\_ Cost

Nature of Cost \_\_\_\_\_ # of Units \_\_\_\_\_ x \$ \_\_\_\_\_ Unit Cost = \$ \_\_\_\_\_ Cost

TOTAL ADDITIONAL COSTS = \$ \_\_\_\_\_

**Special Event Permit Approved**

[Signature]  
Chief of Police

3-28-2022

Date

**Special Event Permit Number**

22-000309

241 3-29-2022

**BUSINESSOWNERS PROPERTY COVERAGE PART DECLARATIONS****Policy No. NBP1557940C**

Effective Date: 03/21/2022

12:01 STANDARD TIME

**DESCRIPTION OF PREMISES**

<i>Prem</i>	<i>Bldg</i>	<i>Location, Construction, Occupancy and Other Information</i>	<i>Territory</i>	<i>Fire Code</i>
1	1	1501 SW 10th, Amarillo, TX 79109	006	0702
Description: <b>Charity Protector Product</b>				
Covered Causes of Loss: <b>Special</b>			Protection Class	<b>6</b>
Construction: <b>Frame</b>			Square Footage:	<b>500</b>
Special Deductible: <b>None</b>			Special Deductible Type:	

**COVERAGES PROVIDED** - INSURANCE AT THE DESCRIBED PREMISES APPLIES ONLY FOR COVERAGES FOR WHICH A LIMIT OF INSURANCE IS SHOWN

<i>Prem</i>	<i>Bldg</i>	<i>Coverage</i>	<i>Limits of Insurance</i>	<i>Deductible</i>	<i>Coinsurance % or Monthly Indemnity</i>	<i>+ Valuation</i>	<i>Premium</i>
1	1	Business Income and Extra Expense	\$12,500	\$0			Included
1	1	Business Personal Property	\$5,000	\$1,000		RC	Included
<b>MINIMUM PREMIUM FOR PROPERTY COVERAGE PART:</b>							<b>\$50</b>
<b>TOTAL PREMIUM FOR PROPERTY COVERAGE PART:</b>							<b>\$50 MP</b>
MP - minimum premium							
+ Valuation: ACV - Actual Cash Value; RC - Replacement Cost; RC/ACV - Replacement Cost/ACV Roof FBV - Functional Building Value; AA - Agreed Amount; ALS - Actual Loss Sustained							

**LOSS PAYABLE(S): NONE**

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

**See Endorsement EOD (01/95)****THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.**

# BUSINESSOWNERS GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy No. NBP15579400

Effective Date: 03/21/2022

12:01 STANDARD TIME

## LIMITS OF INSURANCE

Liability and Medical Expenses	\$1,000,000
Medical Expense (per person)	\$5,000
Damages To Premises Rented To You (Any One Premises)	\$100,000

An Aggregate Limit of Liability applies to this Coverage as defined in SECTION II - LIABILITY, paragraph D.4. of the Businessowners Coverage Form.

## LIABILITY DEDUCTIBLE

\$0

## LOCATIONS OF ALL PREMISES YOU OWN, RENT OR OCCUPY

Location	Address	Territory
1	1501 SW 10th, Amarillo, TX 79109	006

## PREMIUM COMPUTATION

Loc	Classification	Code No.	Premium Basis	Pr/Co	Rate		Advance Premium	
					All Other	Pr/Co	All Other	
1	Blanket Additional Insured - Non-Profit Package	49950	1 Flat	0.000	100.000	\$0		\$100
1	Membership Organization (Charity) - Not-for-Profit only	41668	500 Per 1,000 Total Area	0.000	190.512	\$0		\$95
1	Blanket Special Events Liability - Non-Profit Organizations	00041	Flat	0.000	0.000	Included		Included

**MINIMUM PREMIUM FOR GENERAL LIABILITY COVERAGE PART:**

**\$345**

**TOTAL PREMIUM FOR GENERAL LIABILITY COVERAGE PART:**

**\$345 MP**

(This Premium may be subject to adjustment.) **MP - minimum premium**

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

**See Form EOD (01/95)**

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

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**City of Canyon, TX**

301 16th St.  
Canyon, TX 79015

Ph: (806) 655-5014

**Community Event****#22-000309**

**Project Description:** Speakers, booths, food trucks, Easter egg hunt

Issued on: 03/29/2022 at 9:39 AM by: Terri Henry

**ADDRESS**

South East Park  
1501 28th St,  
Canyon, TX 79015

**PERMIT HOLDER**

Teresa Burnett  
AATAG  
(806) 340-0121

**INSPECTIONS****1**

1. Community Final (C)

**INFORMATION FIELDS**

Date Of Application	03/18/2022
Type of Event	Community Event
Name of Community Event	Celebration of a Queer Kind
Type of Community Event	Rally
Event Start Date	04/16/2022
Event End Date	04/16/2022
Location of Event	1501 28th St
Organization Name	AATAG
Organization Address	[REDACTED]
Organization Telephone Number	[REDACTED]
Email	[REDACTED]
Name	Teresa Burnett
Cell Number	[REDACTED]
Email	[REDACTED]
Event Set-Up Time	12:00 PM
Event Start Time	2:00 PM
Event End Time	6:00 PM
Event Teardown Time	8:00 PM
Number of Persons Expected	80
Description of Activities	Speakers, booths, food trucks, Easter egg hunt
Street To Be Blocked	None
Estimated Number of Trash Receptacles	2 Dumpsters

**INFORMATION FIELDS**

Using Loudspeakers / Amplified Sound?	Yes
Parking Arrangements	None
Food Consumption	yes
Electricity	yes - already there
Fireworks	none
Event Acknowledgement	Yes
ID #	NBP155940C
Start Date	03/21/2022
End Date	03/21/2023
Map of Event Area	Yes

FEE	TOTAL	PAID	DUE
Community Event Fee	\$ 25.00	\$ 25.00	\$ 25.00
TOTALS	\$ 25.00	\$ 0.00	\$ 25.00

The granting of this permit does not presume to give authority to violate or cancel the provisions of City, State, or other local laws regulating construction or the performance of construction. All provisions, laws, and ordinances governing this type of work shall be complied with, whether specified or not and shall be enforced at any and all times.